Faculty Fellow of Scholarship of Teaching and Learning

1. Overview

The Faculty Fellow of Chair and Director Training and Development position is a key partner with the Office of the Vice Provost for Faculty Affairs (VPFA). Collaborating primarily with the [VPFA](https://duvpfa.du.edu/) and the [Chair Advisory Board](https://symposium.du.edu/chair-advisory-board/), the Faculty Fellow will engage in activities to enhance chair development offerings and expand resources, training, and support for Chairs and Directors. This position institutionalizes the work of the s[ymposium](https://symposium.du.edu/) and [symposium implementation](https://symposium.du.edu/chair-development-training/) groups.

The faculty selected will receive either one (1) course buy-out during the January. 2021- December 2021 time period or receive an honorarium of $8,500.

1. Responsibilities include:
* Schedule and lead orientations for new chairs by connecting to our current chairs/directors for support.
* Organize chair mentorships by identifying volunteer chair mentors to pair with new chair mentees.
* Actively engage in research to assess other ways to train chairs and directors and to observe what other institutions are doing to support chairs.
* Collaborate with Chair Advisory Board on huddles, clinics, etc.
* Develop programming to support chairs and director lifecycles from onboarding, to leadership development, to transitioning to the next chair/director
* Aim to understand the chair/director role across DU units so that all can be supported by the chair training activities.
* Assess chair support activities above to determine what is missing from current training and what is working well.
* Update and expand handbook as needed
1. Application Process

Faculty on all series––clinical, practice, professional, teaching, tenure, and research––with a full-time appointment can apply. You must have previously been or currently serve as a chair or director.

To be considered, applicants should submit one (1) PDF of the following *application materials*:

* Cover letter addressing interest and expertise related to the role (maximum of 5000 words)
* CV highlighting relevant experiences (maximum of 2 pages)
* Proposal for programming including potential professional development sessions, ways to engage chairs and directors, and ideas for organizing successful chair/director development and training.
* Letter of support from the Dean or Chair of your academic unit that addresses (a) how this role will help you grow professionally, and (b) how the Dean or Chair will support you in this role.

For best consideration, submit your application materials by Monday, December 1 at 5pm.

Email Kate.Willink@du.edu with “Faculty Fellow of Chair/Director Training and Development” in the subject line.